



Republic of the Philippines

Department of Education

Region VII, Central Visayas

**DIVISION OF CEBU PROVINCE**

Sudlon, Lahug, Cebu City



**February 18, 2013**

**DIVISION MEMORANDUM**

No. 104 s. 2013

**DEPED-MTAP SCHOLARSHIP GRADUATE SCHOOL PROGRAM IN SECONDARY MATHEMATICS**

To: OIC, Assistant Superintendents  
Education Supervisors/ Coordinators  
District Supervisors/OICs  
Secondary School Heads

1. Attached is a copy of DepEd MEMORANDUM No. 19, dated January 29, 2013 entitled, **DEPED-MTAP SCHOLARSHIP GRADUATE SCHOOL PROGRAM IN SECONDARY MATHEMATICS**.
2. Immediate and widest dissemination of this Memorandum is desired.

**ARDEN D. MONISIT, Ed. D.**  
Schools Division Superintendent

Telephone Numbers:

Schools Division Superintendent:	(032) 255-6405
Asst. Schools Division Superintendent:	(032) 414-7457
Accounting Section:	(032) 254-2632
Disbursing Section:	(032) 255-4401
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Republic of the Philippines  
**Department of Education**

29 JAN 2013

DepEd MEMORANDUM  
No. **19**, s. 2013

**DEPED-MTAP SCHOLARSHIP GRADUATE SCHOOL PROGRAM  
IN SECONDARY MATHEMATICS**

To: Bureau Directors  
Directors of Services, Centers and Heads of Units  
Regional Directors  
Schools Division/City Superintendents  
Heads, Public Secondary Schools  
All Others Concerned

1. The Department of Education (DepEd) and the Mathematics Teachers Association of the Philippines (MTAP) will offer the **DepEd-MTAP Scholarship Graduate School Program in Secondary Mathematics** starting first semester of June 2013 until summer of 2014.
2. The MTAP scholarship includes the following provisions:
  - a. schooling expenses such as tuition and miscellaneous fees and thesis writing for the 32 qualified public secondary Mathematics teachers (preferably one female and one male per region) for the Master of Science in Mathematics Education Program in consortium with the National Teachers College (NTC) to prepare them to teach the Grades 11 and 12 Mathematics of the K to 12 Basic Education Program;
  - b. transportation fares of the scholars from the airport to the training center; and
  - c. board and lodging at the MTAP Training Center located at 039 Oxford St., corner Columbia St., Cubao, Quezon City.
3. The regional offices (ROs) are requested to assist in the selection of the 32 qualified scholars. The details for the selection are found in the enclosure.
4. The details for the qualifications/requirements, schedules of screening process at the different levels and submission of documents to the MTAP Office are found in the enclosure.
5. For further details, interested participants may contact **Sis. Iuminada C. Coronel**, President, MTAP at telephone no.: (02)912-5249 or send her a message through email address: [iccoronel\\_mtaphil@yahoo.com](mailto:iccoronel_mtaphil@yahoo.com).
6. Immediate dissemination of this Memorandum is desired.

  
**BR. ARMIN A. DUISTRO FSC**  
Secretary

- b. Letter of consent of the spouse (if applicable)
- c. At least two certificates of good moral character (from the Principal, Division Math Supervisor **and/or** Regional Math Supervisor)
- d. Medical Certificates **from** a Government Physician, including:
  - X-ray
  - Urinalysis
  - Blood Chemistry
  - Certification that she is not pregnant or nursing mother
- e. Training Contract (Enclosure 2)

### **C. Qualifying Test**

1. The Mathematics Teachers Association of the Philippines through the Regional Office shall administer the Qualifying Examination to the 3 to 5 candidates per region on **April 5, 2013**.
2. The examination will be administered by the **Regional/Division** Secondary Math Supervisor preferably witnessed by the Chief of the Secondary Education **Division/Assistant** Schools Division Superintendent
3. The answer sheets will be checked in the MTAP Office at Quezon City and the 32 qualifier will be announced by the MTAP through a **formal** letter addressed to the **DepED** Central and Regional Office.

### **D. What to expect in the program**

1. This is a Master of Science in Mathematics Education program that runs for 10 to 12 months.
2. It consists of 10 math subjects (30 units), three education subjects (9 units) and a 6 - units thesis based on a mathematics article;
3. There will be no **semestral** break but a 3-week Christmas break.
4. Scholars are expected to help in the different day-to-day chores in the MTAP Training Center

**Enclosure No. 2 to DepEd Memorandum No. 19, s. 2013**

Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
DepED Complex, Meralco Avenue  
Pasig City

**MEMORANDUM OF AGREEMENT**  
(Training Contract)

The Department of Education, herein referred to as "**DepED**" with principal office at the DepED Complex, Meralco Avenue, Pasig City, herein represented by Undersecretary \_\_\_\_\_, Undersecretary for Programs and Projects  
and

_____	_____	_____
(Name of Trainee/Scholar)	(Designation)	
_____	_____	_____
(Name of School/ Office)	(Division)	(Region)
_____	_____	_____
(Name of Principal)	(Name of Superintendent)	

\_\_\_\_\_  
(Name of Regional Director)

in consideration of the privilege to avail of the scholarship on official time with pay,

\_\_\_\_\_  
(Title of Training)

do hereby agree to the following obligations of the trainee:

1. Specialize in \_\_\_\_\_  
(Title of the Training)  
at the \_\_\_\_\_  
(Name of Institution)  
for the period of \_\_\_\_\_ which will be the duration of the training;
2. Maintain at least the minimum standards for the training and that failure to do so would be sufficient ground for disqualification in the event of which he/she shall refund whatever amount has been paid by the government in favor of his/her training;
3. Conduct himself/herself in such a manner as not to bring disgrace or dishonor for himself/herself, his/her school/ agency / and the Department;
4. Submit to the Bureau of Secondary Education, copy furnish MTAP Office at the end of the training, a copy of his/her action plan for the Division/Region;

5. Immediately report to **his/her** station and assume **his/her** function upon the completion or termination of the training;
6. Teach grades 11 and 12 classes in the area where **he/she** was trained;
7. Shall serve **his/her school/agency** for at least three (3 years after the training;
8. Shall refund in full to DepED and MTAP all expenses incurred on tuition fees, stipend, salaries and other benefits for failure to comply with any of the foregoing conditions, through willful neglect, resignation from service, transfer to other government agencies, voluntary retirement or other causes within **his/her** control. For reasons beyond the scholar's control, the conditions do not apply, provided all documentary requirements including the doctor's certification are submitted and are acceptable to DepED.
9. Shall live up to the terms and conditions of the scholarship.

IN WITNESS HERE OF, the parties hereto signed this AGREEMENT, this d a y of \_\_\_\_\_ 2013.

SISTER ILUMINADA C. CORONEL, FMM  
President, MTAP

\_\_\_\_\_  
DepED Scholar  
(Signature over printed Name)

\_\_\_\_\_  
Regional Director  
(Signature over Printed Name)

\_\_\_\_\_  
Schools Division Superintendent  
(Signature over Printed Name)

**WITNESSES**

\_\_\_\_\_  
Director, Bureau of Secondary  
(Signature over Printed Name)

JOEL T. TORRECAMPO  
Vice – President, MTAP  
(Signature over Printed Name)

**ACKNOWLEDGEMENT**

**REPUBLIC OF THE PHILIPPINES**

\_\_\_\_\_

BEFORE ME, this \_\_\_\_\_ day of \_\_\_\_\_, 2013 at \_\_\_\_\_,  
Philippines personally appeared:

NAME	CTC Number	Date	Place of Issue
_____ (MTAP, President)	_____	_____	_____
_____ (Name of Scholar)	_____	_____	_____
_____ (Name of Regional Director)	_____	_____	_____
_____ (Name of Division Superintendent)	_____	_____	_____

Know to me and to me known as the parties who executed the foregoing instrument and they acknowledged to me that the same is either free and voluntary act and deed and that of the entities they respectively represent.

This instrument refers to a Memorandum of Agreement (Training Contract) consisting of three (3) including this page whereon this acknowledgement is written and signed by the parties and their instrumental witnesses on each and every page thereof.

**WITNESS, MY HAND AND NOTARIAL SEAL,** at the place and on the date first above written.

Doc No. \_\_\_\_\_  
Page No. \_\_\_\_\_  
Book No. \_\_\_\_\_  
Series of 2013

Encl.:  
As stated

Reference:  
None

To be indicated in the Perpetual Index  
under the following subjects:

Learning Area, MATHEMATICS  
SCHOOLS  
SCHOLARSHIP  
TEACHERS

R-MCR/DM-MTAP Scholarship Graduate  
0061/ **January** 22, 2013

**Enclosure No. 1 to DepEd Memorandum No. 19, s. 2013**

**DEPED – MTAP SCHOLARSHIP GRADUATE SCHOOL  
PROGRAM IN SECONDARY MATHEMATICS  
MS in Mathematics Education Program  
June 2013 – May 2014**

**A. Qualifications**

1. Current Public Secondary Mathematics Teachers
2. Education: BSE Mathematics  
AB Mathematics with Education Units **and/or**  
Engineering Courses with Education units
3. Civil Service Eligibility: Any of the following  
Philippine Board Examination for Teachers (PBET)  
Licensure Examination for Teachers (LET)
4. Experience: At least three (3) years teaching (third **and/or** fourth year Mathematics)
5. Age : 25 – 40 years old
6. Physically fit
7. Passer of the MTAP Qualifying Test

**B. Screening Process and Documents to be Submitted**

1. **School Level** On or before February 22, 2013  
Nomination letter by the School Principal  
to be submitted to the Division **Office**
2. **Division Level** On or before March 1, 2013  
Endorsement of the nominees by the Division  
Office to the Regional Office
3. **Regional Level** On or before March 15, 2013  
Selection of 3 to 5 nominees  
Submission to the MTAP Office of the following:
  - a. Personal **Data** Sheet (PDS)  
Attachment : Certified **xerox** copies of the following:  
Transcript of Record  
Performance Rating for the last 3 years  
**Seminar/Training** Certificates for the last 3 years